Instructions for presenters

1. Presentations' issues:
   In all rooms will be available a computer and a data-show.
   Regarding the format of the presentations, the organization suggests either Powerpoint (2003/2007) or PDF files. Only the computers supplied by the organization can be used to present the slides.

   The presenters, or anyone on their behalf, should load the presentation files in advance in the organization's central computer. Please, find the organization's room, located in the main building, and a person of the organization to assist in the process.

   Please, comply with the following timing:
   - **Presentations in morning sessions**: should be loaded in the previous day,
   - **Presentations in afternoon sessions**: should be loaded in the morning,
   - **The presentations scheduled to the afternoon of Oct 8**, should be loaded up to 1 pm of that day.

During each session a member of the organization will be in the room to assist in the resolution of any problem that may occur. The assistant carries an organization's badge.

2. The maximum time each presenter can use to deliver the communication is 15 minutes. At the end of each presentation a 5 minutes period will be dedicated to debate with the audience.